



Treasury Information Processing Support Services



# *Contractor Selection Process*

## *February 28, 2002*

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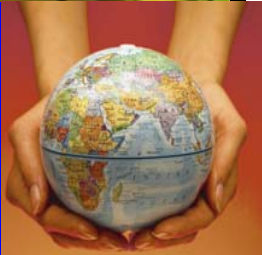
# *Sole Source Justifications*

- Urgency
- Unique Requirements
- Follow-on
- Satisfy the Contract Minimum



# *Urgency*

- The agency need for the supplies or services is so urgent that providing a fair opportunity would result in unacceptable delays.



# *Unique Requirements*

- Only one awardee is capable of providing the supplies or services required at the level of quality required because the supplies or services ordered are unique or highly specialized.



## *Follow-on*

- The order must be issued on a sole-source basis in the interest of economy and efficiency as a logical follow-on to an order already issued under the TIPSS-2 contract, provided that all awardees were given a fair opportunity to be considered for the original order.



## *Satisfy the Contract Minimum*

- It is necessary to place an order to satisfy a minimum guarantee.





# *Current Competitive Processes*

- Standard
- Request for Information (RFI)
- Best Value

# *Standard*

- Selection will be made by the Contracting Officer based on an assessment of some or all of these criteria:
  - Simple
  - Low dollar value
  - Common, well-known technology
  - Capability of most or all contractors to perform the work
  - Contractor willingness to accept the work
  - Little or no sub-contracting



# *RFI*

- An RFI selection could be indicated to the Contracting Officer based on a combination of these or other conditions:
  - moderate complexity
  - moderate dollar amount
  - Relatively common, well-known technology
  - Interest of multiple firms
  - Capability of most or all contractors to perform the work
  - relatively minor subcontracting is involved.

## *RFI, Continued*

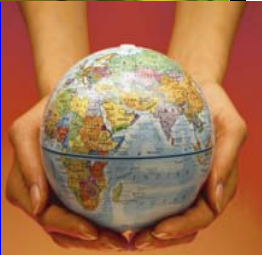
- In this methodology, an RFI is transmitted to all Contractors within the Task Area, and information is gathered by the Government to determine which Contractors are eligible for award of the Task Order. Oral presentations may be requested of the Contractors. Selection would be based on non-complex, go-no go or pass/fail criteria included in the RFI. Should more than one contract awardee meet all criteria, the Contracting Officer would revert to selection, from all the firms passing the criteria, by the Standard procedure outlined previously.

# *Best Value*

- This method is appropriate for:
  - Complex acquisitions
  - Higher dollar estimates
  - Complex skill sets or sophisticated technology are needed
  - Many contract awardees are interested
  - Major subcontracting is potentially involved
  - The technical effort has or will have a major impact on the IRS or other Bureau
  - Varying capabilities of the awardees may have a major impact on performance.

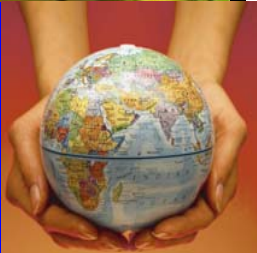
## *Best Value, Continued*

- This methodology may be used in conjunction with an RFI. Formal technical and cost proposals are requested. Oral presentations may be required.

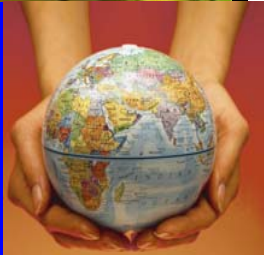


# *Recommended Competitive Process*

- Small Business Competition
- Request for Task Response (RTR)
- Best Value







## *Small Business Competition*

- Customer can request a small business competition, when applicable.
- Small Business competitions limited to low dollar, short term tasks.



# *RTR*

- Name changed to reflect the actual process.
- Draft SOW sent with the RTR.
- Total number of hours provided in RTR.
- Contractor submits the response and includes an estimate of the labor categories and hours needed.
- Estimated cost provided to the customer along with the RTR responses.

## *Best Value*

- Process remains the same.
- Oral presentation guidance put into the contract.





## *Benefits of Proposed Changes*

- Facilitate the selection process by making the differences between contractors clearer to the customer.
- Help customers stay within their budget.
- Enable contractors to develop more effective staffing plans.

# *Questions?*

- Check out the TIPSS-2 Website:
  - Internet: <http://www.procurement.irs.treas.gov/tipss2>
  - IRS Intranet: <http://awss.procurement.irs.gov/tipss2>
- Contact the TIPSS-2 Hotline at 202-283-1110.
- Call your Requirements Analyst or Lead COTR.